


## Theft Prevention Guideline for All Shops

### Money Changing Fraud – committed by one man

There is an apparent increase in retail crime. Culprits purposely distract shop assistants while they are handling transactions in order to trick the shop out of its money or products. Hence, we would like to advise all shops to remain wary at all times to prevent anyone from becoming victims of fraud.

	Modus Operandi	Tactics
1	A customer pays for small-value products with a \$1,000 note.	<ul style="list-style-type: none"> <li>■ <b>Be alert. Ask if he has any small change</b></li> </ul>
2	After taking the change from the shop assistant, the customer says he has enough loose change to pay for the products and demands his \$1,000 note back.	<ul style="list-style-type: none"> <li>■ <b>Don't act in haste to prevent making a loss</b></li> <li>■ <b>Take the products and the change back after careful counting. Put them in a safe place</b></li> </ul>
3	He takes the \$1,000 note back and now he wants a refund and return.	<ul style="list-style-type: none"> <li>■ <b>Be extra cautious to avoid being tricked</b></li> <li>■ <b>Only give him a refund after careful checking of the returned items</b></li> </ul>
4	Money is defrauded or products are stolen.	<ul style="list-style-type: none"> <li>■ <b>Report to the Police immediately</b></li> </ul> 

#### Advice:

Install CCTV near the till or in noticeable places if possible as surveillance cameras can act as deterrents to perpetrators.